Objective (add your own description)

To obtain an entry level position within a company that values motivated (if you speak a second language put **Bi-Lingual** here—otherwise delete) self-starters who are enthusiastic about working with the public.

To continue my education in the criminal justice field with a specialization in the forensic psychology for eyewitness based testimony. (this is where you make it personal, something about your future goals, keep it short)

Education

Veterans Tribute CTA-Las Vegas, NV (you do not need the address)

- High School Diploma/Advanced-- Expected graduation date/June 2013
- Specialized Courses: Criminal Justice I, Sociology, Criminal Evidence Procedures, 911 Call Center Procedures, Spanish, Advanced Criminal Justice Studies, Physical Training for Law Enforcement
- Advanced Classes: 9th Grade—Biology (H), English (H), 10th Grade—World History (H), English II (H), Chemistry (H), Algebra II (H), Spanish II (H), 11th Grade—English III (AP), U.S. History (AP), Pre-Calculus (H), Forensic Science (H), Spanish III (H)

Internship (if you do not have an Internship remove. If you do have one you will place if first before other work)

Work Experience

• Dairy Queen, August 2011-February 2012

Grill Crew: Responsible for store opening procedures—prepping of grill station for daily opening, assembling of orders, cleaning and stocking of station for next shift, store maintenance, customer service.

• Massage Heights/German Bread Bakery, June 2011-December 2012

Sign Handler: Promote interest in surrounding community by displaying signage in a lively manner and distribution of company flyers to surrounding businesses.

• Veterans Tribute CTA Café, August 2011-Present

Cashier: Process orders in a timely manner to assure that students are served within their lunch time. Maintain cleanliness of station and surrounding areas. Kept inventory stocked at own station and helped out with prep station as needed.

Skills

- WPM: 45
- If you are Bi-Lingual (speak or read or write) add here
- MS Office (Word, Excel, PowerPoint, Moviemaker)
- American Red Cross Lifeguard Certification, First Aide, CPR, AED, Emergency O² Certified
- For SKILLS add your GPA here.....otherwise delete

Volunteering—Add your total hours here

Homeland Security Mock Terrorism Scenario, NASCAR Usher, LVMPD Communication Scenario, NASCAR Communication Scenario, VTCTA Bowling Bash, Ties for Vets, Coats for Students, 4 Square Food Drive, School Beautification, Make a Wish 5k Run

Activities—Go in year order

2012-2013 Student Body President, 2011-2012 Junior Class Treasurer, 2012 Boys State Delegate, 2012 Sam Houston Criminal Justice Camp Delegate, NHS Member, 2010-2012 Academic Letter Recipient, 2012 We The People 2nd Place in 6th Congressional District, 1st Place for Unit 6, Skills USA Charter Member/Silver Medal Customer Service Recipient, Student Ambassador, Key Club Charter Member, Varsity Quiz Charter Member/Team Captain, Archery Team Charter Member, Color Guard